

REMOVING INSURESHIELD® SHIPPING INSURANCE AS A PRODUCT LISTING IN YOUR SHOPIFY® STORE

HOW DO I REMOVE INSURESHIELD[®] SHIPPING INSURANCE APPEARING AS A PRODUCT LISTING IN MY SHOPIFY[®] STORE?

After adding InsureShield protection on your live theme, InsureShield Shipping Insurance may appear as a product in your Shopify store. You can hide this by following a few easy steps:

- Go to your Shopify store's "Products" then "Collections" and click the **Create collection** button.
- Set collection conditions as shown in the image below, then hit the **Save** button.

🕄 shopify	Unsaved collection	F Setup guide Discard Save	
Orders Products Inventory	Collection type		
Transfers Collections Gift cards Price lists	 Add products to this collection one by one. Learn more about <u>manual collections</u>. Automated Existing and future products that match the conditions you set will automatically be added to this collection. Learn more about <u>automated collections</u>. 	Online store Theme template Default collection	
 Customers Finances Analytics Marketing Discounts 	CONDITIONS Products must match: • all conditions • any condition • is not equal to • UPS • • •	to define now the collection is displayed.	
🌣 Settings	Add another condition		

• Go to your Shopify store's "Navigation" tab and click on the **Main menu** to replace your old collection with the new one.

III Analytics	^				
🚱 Marketing		Menus	Menus		Add menu
Ø Discounts		Menus, or link lists, help your customers navigate around your online store.	Title 🔺	Menu items	
Sales channels Conline Store	>	You can also <u>create nested menus</u> ¹² to display drop-down menus, and group products or pages together.	Footer menu	Search	
Themes Blog posts	- 1		Main menu	Home, Catalog, Contact	
Pages					
Navigation Preferences		Collection and search filters Allow your customers to filter collections and search results by product availability, price, color, and more.	Filters		Add filters
Apps	>		Availability		×
🕸 Settings			Price		×

• Click **Edit** within the Catalog menu item.

III Analytics	•	← Main menu		
Ø Discounts Sales channels	<u>`</u>	Title		Handle
Online Store Themes	,	Main menu		A handle is used to reference a menu in Liquid. e.g. a menu with the title "Sidebar
Blog posts Pages		Menu items		menu" would have the handle sidebar-menu by default. <u>Learn</u> more C
Navigation Preferences		∷ Home	Edit Delete	main-menu
Apps	>	# Catalog	Edit Delete	
🌣 Settings		# Contact	Edit Delete	
		Add menu item		

Click on collection name under Link and select your new collection and then click Apply changes.

← Main menu		Edit menu item	×
Title Main menu		Name Catalog Link	
Menu items		Main Collection	8
∷ Home	Edit Delete	Hats, blue, summer	
II Catalog	Edit Delete		
II Contact	Edit Delete		
🔛 Add menu item			
		Cancel	Apply changes

Insuring Better Shipping Experiences™

Insurance coverage is underwritten by an authorized insurance company and issued through licensed insurance producers, including UPS Capital Insurance Agency, Inc. ("UPSCIA"), a subsidiary of UPS Capital Corporation ("UPS Capital"). The insurance company, UPSCIA and its licensed affiliates reserve the right to change or cancel the program at any time. You may be offered the opportunity to insure eligible shipments under a policy of insurance (the "Policy") issued:(i) directly to you; (ii) to UPS Capital; or (iii) to the sender/ publisher of this communication. Where the Policy is issued to UPS Capital or such sender/publisher, such Policy extends coverage to your eligible shipments, but you are neither an insured nor an additional insured under such Policy. In the event of a loss covered under such Policy, any resulting claim payment shall be directed to you as a loss payee. Where insurance coverage is made available through a third-party platform, details regarding the terms and conditions of that coverage is provided by UPSCIA. This information does not in any way alter or amend the terms, limitations or exclusions of the applicable Policy and is intended only as a brief summary. Insurance coverage is not available in all jurisdictions and exclusions set forth in the applicable Policy.

© 2022 United Parcel Service of America, Inc, UPS, UPS Capital, InsureShield, the UPS brandmark, and the color brown are trademarks of United Parcel Service of America, Inc. All rights reserved. 07/22